	<b>MARIANO MARCOS STATE UNIVERSITY</b> <b>Procurement Division</b>	Document Code	PD-FRM-002	
	<b>Request for Quotation (RFQ)</b> <b>(Goods and Services)</b>	Revision No.	4	Page 1 of 7
		Effectivity Date	January 8, 2021	

**REQUEST FOR QUOTATION (RFQ)**

Date: April 5, 2022

PR No.: 2022-04-106 (05206441) GEN-USE

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than **3 days** subject to the Terms and Conditions provided at the last page of this RFQ.

Delivery period must be at least within 30 days upon receipt of the Notice to Proceed or Purchase Order.


For any clarification, you may email us at [bac@mmsu.edu.ph](mailto:bac@mmsu.edu.ph).

  
**NATHANIEL R. ALIBUYOG**  
 BAC Chair

ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
ICT-176-082	2	unit	<b>DIGITAL GRAPHICS TABLETS</b> , Digital Graphics Tablets OSU Drawing Tablet with 8192 Battery-Free Stylus and 4 Express Keys, Ideal Use for Distance Education and Web Conference &€ Ultra-thin & Wide Use: 258g weight and 8mm thick, support Android mobile phone connection, as well as macOS 10.12 or later and Windows 7 or later operating system. Compatible with Microsoft Office programs like Word, PowerPoint, OneNote and more. Easily connect your device to HS64 tablet, play the OSU Game or start your work, sketch, paint or edit photos, sign documents digitally, create mind-maps, draw diagrams or take notes. for Distance Education and Web Conference, online meeting or teaching. Large Working Area: The pen tablet features PC/ laptop work area is 160 x 102mm and mobile phone/tablet work area is 102 x 63.8mm. 5080 LPI pen resolution and 266PPS Report rate provides smooth drawing for your artwork creation. Battery-Free Pen for Energy Saving: New pen stylus technology supports 8192 levels of pressure sensitivity, tilt-response and virtually lag-free tracking. Convenient 4 User-defined Express Keys: Providing more customization options at your fingertips, capture and express your ideas faster and more easily. What You Get: Pen Tablet X 1; Battery-free Pen X 1; Micro USB Cable X 1; Pen Nibs x 8 X 1; Pen Nib Clip X 1; OTG Adapter (USB-C) X 1; Quick Start Guide X 1; Free lifetime technical support and 12-month manufacturer's warranty.	5,500.00	

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ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
ITP-078-009	1	unit	<b>EXTERNAL HDD 3.5" 2TB, 2TB, 3.5" HDD embedded; USB 2.0</b> With accessories as packaged	2,999.00	
ITP-078-026	5	unit	<b>ROUTER INDOOR, Wi-Fi 802.11N / Fast Ethernet / 2.4 GHz to 2.4835 GHz</b> With accessories as packaged	2,500.00	
ITP-078-027	4	unit	<b>ROUTER OUTDOOR, Wi-Fi IEEE 802.11b/g/n, 2.4 GHz to 2.4835 GHz, 15KV ESD Protection, 4000V Lightning Protection, Grounding Terminal Integrated, Supports AP Client Router (WISP Client), AP Router and AP operation mode, wireless speed up to 150mbps</b> With accessories as packaged	8,500.00	
ICT-176-231	1	unit	<b>CONFERENCE CAMERA, Conference camera with Tripod</b>	70,000.00	
ICT-176-089	1	set	<b>DLSR CAMERA, with generic camera bag,</b>	38,000.00	
ICT-176-065	2	piece	<b>UPS, with built-in AVR, 1000va, Desktop power surge protection, overload protection, computer generator for emergency power interruption, Enhance AVR PC protector, with Built in Battery providing stable and reliable power supply for PCs and some electronics</b>	2,500.00	
ICT-176-227	1	unit	<b>USB TO HDMI CAPTURE CARD, HD60</b>	6,000.00	
ICT-176-226	1	unit	<b>VIDEO CAPTURE SPLITTER, Branded, ATEM, Mini Pro</b>	36,000.00	

**TOTAL ESTIMATED BUDGET: 215,499.00**

**REMARKS/NOTE:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

After having carefully read and accepted your Terms and Conditions, I/we submit our quotation/s on the item/s at prices indicated above.

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_


Printed Name of the Owner: \_\_\_\_\_

TIN: \_\_\_\_\_

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tel. No./Cellphone No./e-mail address

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PhilGEPS Registration Number: \_\_\_\_\_ Date \_\_\_\_\_

Business Permit: \_\_\_\_\_

Omnibus Sworn Statement: \_\_\_\_\_

Annual Income Tax Return: \_\_\_\_\_

Canvassed by: \_\_\_\_\_

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all of the items.
3. Bidders shall submit a copy of the following documents along with the Quotation:
  - a. Mayor's/Business Permit
  - b. Notarized Omnibus Sworn Statement (if ABC is more than P 50,000.00)
  - c. Income/Business Tax Return (if ABC is more than P 500,000.00)
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.

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